

ABOUT TRICOR GROUP

Tricor Group (Tricor) is the leading business expansion specialist in Asia, with global knowledge and local expertise in business, corporate, investor, human resources & payroll, and corporate trust & debt services. As a business enabler, Tricor provides outsourced expertise that allows our clients to concentrate on what they do best – building business.

Tricor Vietnam has its expertise in:

- Vietnam Market Entry and Business Advisory;
- Company and Representative Office Establishment;
- Company Secretarial Services;
- Data Analysis and Management Reporting (IFRS / VAS);
- Tax Advisory and Compliance;
- C&B and HR Advisory Services.

CAREER OPPORTUNITY

Accounting Consultant – HN Office

❖ Job Descriptions:

- Provide Accounting and Tax related consultancy services to our multinational and local clients;
- Perform procedures in relation to accounting and Tax compliance such as preparation and submission of the monthly reports to the Management, Tax Authorities;
- Preparation of annual final Tax returns;
- Other duties as assigned by management.

❖ Job Requirements:

- Fresh graduate or under 2 years of experience. Major in Accounting, Finance, Auditing;
- Working experience with the relevant authorities is an advantage;
- Good knowledge of the Vietnam Tax and Accounting Law;
- Familiarity with Tax compliance including calculation and preparation of returns;
- Excellent knowledge of Microsoft Excel, Words, and Outlook;
- Good English communication, especially speaking and writing;
- Good attention to details and ability to handle several jobs concurrently;
- Ability to work under high pressure and willing to travel;
- Enjoying teamwork, cheerful, self-motivated and willing to learn.

CONTACT INFORMATION



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